

Church World Service (CWS) Greensboro Refugee & Immigration Program

Internship Title: Preferred Communities Case Work Intern

Responsibilities/Project: The Preferred Communities Case Work Intern will work alongside the Senior Case Manager to support the resettlement of newly arriving refugees with the best opportunities for their integration into their new communities, supporting refugees with special needs that require more intensive case management.

Intern responsibilities include:

- Assist newly arrived refugees with setting goals to become self-sufficient and implementing action plans to achieve those goals
- Reach out to communities for appropriate resources for clients
- Assisting newly arrived refugees with appointments such as doctors' visits or specialists' visits
- Visiting clients in their homes and making sure that they know how to maintain their house appropriately
- Community outreach for educational workshops and wellness fairs that will benefit clients
- Complete case notes for all services provided
- Participate in officewide initiatives including special events, advocacy, and staff meetings and trainings

Qualifications: Candidate should have a demonstrated interest in humanitarian issues and multi-cultural communities. Intern should be professional, patient, detail-oriented and have the ability to adapt and learn quickly in order to best serve the needs of the target population. Preferred Communities Case Work Intern will receive support from the Senior Case Manager but will be expected to take considerable personal responsibility in setting up one's own schedule, troubleshooting day to day barriers, and taking initiative in order to get the most out of every learning opportunity.

Language requirement: Proficiency in a second language would be an asset but is not a requirement of this internship. Caseload languages include: Amharic, Arabic, French, Kinyarwanda, Nepali, Oromo, Swahili, Tigrinya.

On-site Supervisor/Mentor: Fa Ri Dar Bi, Senior Case Manager, fbi@cwsglobal.org

Internship Contact: Primary contact for setting up the internship is fbi@cwsglobal.org

Mentorship Plan: The intern will be trained in the Preferred Communities case work by the Senior Case Manager. Throughout the program, the intern will have the opportunity to shadow other staff members engaged in various other tasks in the refugee resettlement program in order to engage them in wider community building and to offer additional opportunities for professional development.

Does the intern need to provide his/her own transportation?

- Strongly preferred